

Republic of the Philippines  
Department of Migrant Workers  
**OVERSEAS WORKER WELFARE ADMINISTRATION**  
Door 31 E-G CAM Bldg., Monteverde St., Davao City  
Tel no. 227-9536 Fax no. 221-8593  
**REQUEST OF PRICE QUOTATION**

Date \_\_\_\_\_


PR No.: 24-00369

Date: November 26, 2024

Sir:

Please quote your lowest net price(s), taxes included on the item(s) hereunder listed and submit your quotation in duplicate copies and enclosed in a sealed envelope marked "Proposal for Supply and Delivery of Various Items" addressed to Overseas Workers Welfare Administration at LYNJUN ALEGRE- SARDIDO BESJC Candelaria street Ecoland, Davao City

  
**ANNE A. ALBAN**  
Supply Officer

  
**GINA MAE D. QUIMORA**  
Officer In Charge

Quantity	Unit	Articles	Unit Price	Total
50	pax	<b>Full Board buffet meal and accomodation</b>		
		Inclusion: Function hall, controlled buffet, flowing coffee		
		** Projector with screen, sound system, podium		
		** 5 wireless microphone and waived power usage for laptop and projector		
		<i>Menu (Controlled Buffet):</i>		
		<b>Day 1: (December 20, 2024) 2:30PM</b>		
		PM Snacks: pasta with cold drinks		
		Dinner : 4 viands (beef, chicken, pork, and fish ) w/ soup, drinks, desserts, fresh fruits, and steamed/java rice		
		<b>Day 2: December 21, 2024   7:30 AM - 12:00 NN</b>		
		Breakfast : 2 viands (chicken, vegetables) w/ soup fresh fruits, and steamed/java rice		
		AM Snacks: Sandwich and fresh Juice		
		Lunch: 3 viands (beef, chicken, and fish ) w/ soup, drinks and desserts and steamed rice		
		<b>Room Accomodation , Please quote available room and rate per room for the following:</b>		
		Twin Sharing		
		Triple Sharing		
		Quadruple Sharing		
		<b>ABC: Php 175,000.00</b>		
		Check in: <b>December 20, 2024   2:30PM</b>		
		Check Out: <b>December 21, 2024   12:00 noon</b>		

**\*Purpose: Program Review and Budget Preparation for OWWA REGION XI on December 20 - 21, 2024**

**NOTE :**

1. Please attach Philgeps Certificate and Mayor's/Business Permit.
2. Use of non-discretion/non-discrimanatory selection criteria as tie-breaking method in case of two or more bidders determined and declared as the lowest Calculated and Responsive Bidder (LCRB) in accordance with GPPB Circular No. 06-2005.
3. Based on the above requirement/s all price quote/submitted shall be considered final and unalterable and VAT inclusive.
4. Proposal/Quotation submitted without signature of the Authorized signatory shall not be accepted.
5. Bid modifications as well as bids submitted beyond the scheduled deadline shall not be considered.
6. The OWWA reserves the right to accept or reject any bid, to annul the bidding process, and to reject at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

DELIVERY : 15-30 days  
TERMS OF PAYMENT : Government Check/Subject to Withholding Tax  
Price Validity: 30 - 120 Days

\_\_\_\_\_  
(Name of Supplier)

\_\_\_\_\_  
(Signature of Owner/Manager)

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Contact Number)

\_\_\_\_\_  
(Date)